

Policy 7.01 Plan - Region 1

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Introduction letter to all tribes	Introduction letter with brochures sent to tribal Chairs, with cc to Social Services Directors	Information about DDD services and supports will be available to all tribal members	Kim Abe-Gunter, QA Mgr	Name of tribes who received Introduction packet Collivile Confederated Tribes, Kalispell Tribe, Spokane Tribe of Indians all received introduction letter and information packets by the end of March 2009. Bob Brisbois, Indian Policy and Support Services, was cc'd on correspondence. Follow up telephone contact will be made in April 2009.
Enhance and maintain communication between tribes and region.	Tribal liaison to send monthly email to tribal representative.	Increase information sharing between tribe and region.	Kim Abe-Gunter, QA Mgr	DDD QA Mgr will correspond with tribal contacts monthly in effort to increase communication between Region 1 and Tribes. Bob Brisbois IPSS will be cc'd on correspondence. DDD QA Mgr will request that DDD be added to Tribal Newsletters. Tribal contacts will be added to distribution listing for upcoming provider trainings.
Attendance at regional LICWAC meetings	Regional liaison to attend LICWAC meetings	DDD will be represented at LICWAC meetings.	Migdalia Shackleford, DDD VPS Social Worker	DDD will submit an application for a DDD social worker from the Voluntary Placement Program to participate on the LICWAC and any appropriate training.
Establish and maintain a working relationship between region and Native American people	DDD to attend and participate with local tribe's health fairs.	DDD will participate with an information table at Health Fair.	Kim Abe-Gunter, QA Mgr	DDD staff will attend and participate in local tribe health fairs. Bob Brisbois of IPSS will provide training to DDD staff about cultural diversity along with a panel of tribal officers in May 2009. DDD Management staff attended training on Administrative Policy 7.01 December 2008.
Continue to share pertinent information about DDD services to tribal members.	Monthly paragraph sent to local tribal news letter with DDD updates.	Better understanding of DDD services	Kim Abe-Gunter, QA Mgr	DDD QA Mgr will send a paragraph to local tribes with DDD updates for their newsletters. DDD Central Office staff provided information to the tribes about employment services this year. Department of Personnel will send notice to IPSS for distribution to tribes for state employment job announcements.